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# Missing HUD Labels (Tags)

## Label Verification

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HUD does not reissue tags for manufactured homes. However, the Department can issue a letter of label (tag) verification for units for which it can locate the necessary historical information. The label numbers can be found on a data plate inside the home in one of three locations: on or near the main electrical panel, in a kitchen cabinet, in a bedroom closet. The data plate has a map of the United States to let the consumer know the Wind Zone and Snow Load for which their home was built.

Effective January 2007 you may request letters of label verification from the Institute for Building Technology and Safety (IBTS), by visiting IBTS' website at [http://www.ibts.org/label\\_req.htm](http://www.ibts.org/label_req.htm) or via fax at: 703-437-6894. The processing time is expected to be 3-5 business days and costs \$50.

## Frequently Asked Questions

**Question:** Both the label (tags) and data plate have been removed from my home. I can't sell/refinance my home without the HUD label. Where can I get this information?

**Answer:** If the information cannot be located on or within the home, the requester should obtain previous financing paperwork for the home where this information may have been previously required and documented by a lending institution.

**Question:** I'm assisting a homeowner/homebuyer with selling/purchasing a manufactured home and have submitted a request to HUD. How long does it take before I receive a response?

**Answer:** All questions regarding expediting label verification requests should be addressed to IBTS.

**Question:** My data plate is missing. How do I get a replacement copy?

**Answer:** You may be able to obtain the data plate by contacting the In-Plant Primary Inspection Agency (IPIA) and the manufacturer. The IPIA is a third party inspection agency that works in conjunction with the Department to inspect manufactured homes during the manufacturing process to ensure that the manufacturer meets the Federal Manufactured Home Construction and Safety Standards. To obtain a list of inspection agencies, visit here: <http://www.hud.gov/offices/hsg/sfh/mhs/mhsid.cfm>

**Question:** I was told I need the Serial or VIN number in order to sell or refinance my home. Where can I find this information?

**Answer:** In some states, the Serial number and VIN number may be one in the same. Section 3280.6 of the Manufactured Home Construction and Safety Standards states, "(a) A manufactured home serial number which will identify the manufacturer and the state in which the manufactured home is manufactured, must be stamped into the foremost cross member. Letters and numbers must be 3/8-inch minimum in height. Numbers must not be stamped into hitch assembly or drawbar."

If the home is a multiwide unit (double or triple wide), the serial number will contain the letters A/B or A/B/C.

**Question:** I was told that the HUD Tag (Label) numbers have to be in sequential order. Is that true?

**Answer:** No. The Certification labels (HUD tags) can be in sequential order but they may not be. The HUD labels are identified by a three-letter prefix followed by six numbers (i.e. RAD 000001).

For additional assistance, contact HUD's Office of Manufactured Housing Programs at (202) 708-6423.



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